BUSINESS STUDIES

Course Expectations Regarding Occupational Health and Safety (OHS)

General Considerations for Program Planning: Health and Safety

The business studies program provides for exploration of a variety of concepts relating to health and safety in the workplace. In planning learning activities to help students achieve the curriculum expectations, teachers need to ensure that students have opportunities to consider health, safety, and security issues. Health and safety issues must be addressed when learning involves cooperative education and other workplace experiences. Teachers who provide support for students in workplace learning placements need to assess placements for safety and ensure that students understand the importance of issues relating to health and safety in the workplace. Before taking part in workplace learning experiences, students must acquire the knowledge and skills needed for safe participation.

Grade 9 /10

Introduction to Business (Grade 9 or 10, Open) BBI1O, BI2O

MINISTRY OF EDUCATION COURSE EXPECTATIONS	MODULE	SECTION & PAGE
Conducting Business in a Competitive Marketplace and in the Changing Workplace *Factors Affecting Business Success* (SE): Identify factors that influence employees' attitudes and the quality of their work (e.g., factors that affect personal health, safety, and work enjoyment).	Ergonomics Societal	Section I: pgs. 2-6, 8-9 & 12- 17 Section I: pgs. 2-3
Human Resources and Management (SE): Compare the rights and responsibilities of employees and employers.	Societal	*optional* Section II: pgs. 11- 25

Introduction to Information Technology in Business (Grade 9 or 10, Open) BTT1O, BTT2O

MINISTRY OF EDUCATION COURSE EXPECTATIONS	MODULE	SECTION & PAGE
Information Management Work Environment (SE):	Ergonomics	Section I: pgs. 2-6, 8-9 & 12-17

MINISTRY OF EDUCATION COURSE EXPECTATIONS	MODULE	SECTION & PAGE
Demonstrate understanding of the importance of managing an ergonomically correct work environment; Explain information technology health and safety issues (e.g., musculoskeletal injuries, eye strain, radiation from monitors).	Physical	or Section II: pgs. 21-28, 30-31 & 32-35 Section I: pg. 17
Software Applications *Data Entry Skills* (SE): Use correct keyboarding techniques (e.g., proper posture, correct fingering, proper wrist position).	Ergonomics	Section I: pgs. 2-6, 8-9 & 12-17 or Section II: pgs. 21-28, 30- 31 & 32-35

Note: **OE and SE :** *Overall Expectations and Specific Expectations*

Also available at: www.livesafeworksmart.net